



# The Gathering 2023 Safety Plan

Ormskirk and District Scouts are required to publish a Safety Plan for this event, as required by POR 9.7.1.15 for large scale events.

## Fire

All planned Fires on site need to be risk assessed and this risk assessment **must** be followed at all times.

If someone discovers an uncontrolled fire, a verbal warning of “**Fire - Stay clear**” must be shouted by the person who discovers the fire.

Upon hearing the verbal warning, all leaders will act as fire marshals and escort all young people and other leaders to the fire assembly point of the site (main car park). You should first alert the emergency services of the location of the fire, before informing both Team Tawd and the Gathering team to enable appropriate evacuation to be arranged based on the scale of the fire.

## Unreasonable Weather

### Pre-Event

Prior to the event, weather forecasts from all reputable sources must be checked. The Met Office weather warning system will also be utilised.

If the weather forecast contains weather that would make it unsafe or dangerous for our Young People, then the decision will be made to cancel the event. This decision will be made by **16:00 on Thursday 21st September 2023**, before groups are allowed onto site.

### During Event

If the weather changes without warning during the event, all sheltered spaces will be utilised to ensure that both young people and adults are safe. If the weather continues to decline, the decision may be made to evacuate the site and return all young people to their parents. If this happens, follow the Emergency Evacuation of Site Over Several Hours section.

## Emergency Evacuation of Site

Should the site need to be evacuated, The Gathering team will assemble everyone at the fire assembly point and ask group leaders to ensure that they have ALL Young People, young leaders and leaders in their care accounted for. Once this has been established, everyone will be directed to evacuate following the direction of both Team Tawd and The Gathering Team.

## Evacuation of Site Over Several Hours

Should the site need to be evacuated, where the reason for evacuation is not immediate or life threatening, but the decision has been made to cancel the rest of the event, the following procedure must be followed.

Priority 1: Groups are to contact parents to arrange pick up of their Young People.

- This is to be done as quickly as possible, therefore it may be beneficial to have multiple people phoning parents from different sections.

Priority 2: Groups to arrange leaders' evacuation after all Young People have been evacuated.

- Transport off-site will need to be arranged for all leaders who did not drive onto site.

Priority 3: Kit to be removed from site. This is the lowest priority, as we can always arrange a collection on another date for this once the danger has passed.

Remember that a human life **cannot** be replaced, however all kit should be insured and can be replaced.

## Risks from Activities

All activities will be risk assessed by the organisational team and this will be shared with all leaders prior to the event. This will be in a format that makes each risk assessment easy to view and navigate.

Any activities that groups organise themselves will need to be risk assessed by the group leaders.

## Safeguarding Young People

A detailed attendee list will be collated from the NAN forms from each group. Prior to the event, checks will be carried out to ensure that each person has completed the mandatory training for the role they hold.

## The Gathering 2022 Safety Plan

All attendees of The Gathering will be required to wear a Tyvek wristband in the colour of their activity team for the duration of the event. This ensures that we can quickly identify anybody that is not part of the attendee list.

The Gathering has booked the entire site for the weekend and so there should be no other users on the site.

Copies of the yellow card will be placed in the groups welcome packs, as well as spares available at all times in the camp centre.

### **Coronavirus (Covid-19)**

Event management will review the Covid infection case rates prior to the event and will, if appropriate, implement measures and participant advice to minimise the risk of infection to vulnerable people on site during the event. This will be reviewed continuously based on local infection rate information.

### **Emergency Procedure**

The Purple Card "Safe Scouting and what to do in an emergency..." will be followed at all times. Three copies of this will be included in the welcome pack for all groups.

Groups must follow this procedure, as they are responsible for their Young People, but should also inform The Gathering Team.